

## APPENDIX G: HOUSING REQUEST FORM

**Note:** U.S. Participants will receive this form with their information packet from RSPC; Non-U.S. Participants will receive a similar form from the SMO. Do not complete this form. This is an EXAMPLE only. U.S. participants will return completed form to RSPC, please send a copy to the SMO. Non-U.S. Science Team Members will return completed form to the SMO. If you have any questions or would like assistance when filling out, please contact the SMO. Use information (red text) provided below as a guide when completing the actual form, which you should receive in June/July 2006.

### McMurdo Station, Antarctica HOUSING REQUEST WORKSHEET

Following Raytheon Housing Guidelines, the RPSC Housing office assigns housing for all agencies and Grantees residing in or passing through McMurdo. Your input will assist Housing in making those assignments. Please complete this form and return it with your deployment packet to RPSC, DSG, 7400 South Tucson Way, Centennial, CO 80112-3938.

(a) Due dates: July 15<sup>th</sup> for WINFLY/August 15<sup>th</sup> for summer season

Name: \_\_\_\_\_ Gender: Male Female  
Last First MI Nickname

Roommate request: \_\_\_\_\_ Is this person your spouse/partner? Yes No  
If you are not a permanent McMurdo resident (permanent = over 30 days for RPS employees and over 15 days for grantees), roommate requests may not be honored. This includes spouse/significant others.

(b) Are you a (please circle one): Grantee Fulltime Employee Contract Employee Sub-Contractor

(c) Please circle all that apply to you:  
Smoker Snorer Prefer tidy room Stay up late Non-drinker T V -  
watcher

Sensitive to perfumes/other odors Prefer cool room temperature Quiet personality

Please give any other information pertinent to your room assignment. Please note that specific requests may not be honored:

(d) GRANTEES, Artists/Writers and Sub-Contractors (T- and R-Events), please fill out this section:

Are you a Principal Investigator or Co-Principal Investigator? Yes No Event number: G-091-M

Approximate deployment date: 10/15/2006 Approximate length of stay in McMurdo: 2.5 months (end of Dec. 2006)

Will you remain in McMurdo for the duration of your stay? Yes No

Please indicate approximate dates you will be away from McMurdo, if applicable:

(e) ALL OTHERS, please fill out this section:

Department and Job: \_\_\_\_\_ Agency (RPSC, NANA, etc.): \_\_\_\_\_

Number of previous months with USAP since 1990: \_\_\_\_\_ Approximate deployment date: \_\_\_\_\_

Do you have a winter contract? Yes No Do you have a 12 month contract? Yes No

Contracted to work mainly at: McMurdo South Pole Field Camp

Will you be working nights? Yes No Unknown

(f) All residents are required to check out with the Housing Office when leaving McMurdo overnight for any length of time. Storage will be available as needed.

(g) For RPSC use only:

PTS: \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_ UPT: \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_ Job Code: \_\_\_\_\_ Total Housing Points: \_\_\_\_\_